



PLANNING GENERAL APPLICATION

Project Address/Location		APN:	
Project Name		General Plan Designation	Zoning District
Applicant Name		Phone	
Applicant Address	City	State	Zip
Applicant E-Mail			
Property Owner Name		Phone	
Property Owner Address	City	State	Zip
Property Owner E-Mail			
Representative Name <input type="checkbox"/> Engineer <input type="checkbox"/> Architect <input type="checkbox"/> Other		Phone	
Representative Address	City	State	Zip
Representative E-Mail			
PROJECT INFORMATION			
Existing Use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Vacant			
Proposed Use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Vacant			
Parcel size	Existing Floor Area	Existing Footprint Area	Landscape Sq. Ft.
# of Buildings	Proposed Floor Area	Proposed Footprint Area	# of Parking Spaces
Detailed Project Description <i>(Attach additional pages if necessary)</i> :			
OWNER/AGENT STATEMENT			
<p>Property Owner Consent – I am the legal owner of record of the land specified in this application or am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application.</p> <p>The project applicant agrees to defend, indemnify and hold harmless the City, its City Council, its officers, boards, commissions, employees and agents from and against any claim, action, or proceeding brought by a third party to attack, set aside, or void the project approval or any permit authorized for the project, including reimbursing the City its attorneys fees and costs incurred in defense of the project.</p> <p>Property owner signature: _____ Date: _____</p>			
The Livermore Development Code allows up to 30 days for the assigned planner to deem an application complete. An application must be deemed complete before proceeding to a hearing or staff-level decision.			

California Levine Act Disclosure Statement [Cal. Govt. Code § 84308](#)

INSTRUCTIONS

California Government Code § 84308, most recently amended by Senate Bill 1439, and commonly referred to as the “Levine Act,” prohibits a local elected official or appointed board or commission official from participating in any action related to a contributor’s contract, license, permit, or use entitlement if the official receives any campaign contributions totaling more than \$500 within the 12 months prior to the City decision, and for 12 months following the date a final decision has been made, from the party, participants, or agents in the proceeding. The Levine Act/SB 1439 also requires a member of the Livermore City Council or quasi-judicial Livermore Boards or Commissions who has received such a contribution to disclose the contribution on the record of the proceeding and recuse themselves before the proceeding unless the violation has been properly cured.

Members of the Livermore City Council can be found here <https://www.livermoreca.gov/government/city-council>.

A complete list of boards/commissions can be found here: <https://www.livermoreca.gov/departments/city-clerk/advisory-bodies>.

Parties, participants, or agents for a proceeding involving a license, permit, or other use entitlement pending before the City Council or a City Board or Commission are responsible for accessing the above links prior to completing this form.

DEFINITIONS

“License, Permit, or other entitlement for use” means all business, professional, trade, and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises. Cal. Gov. Code §84308(a)(5). The FPPC interprets “competitively bid” contracts to apply only when bidders submit fixed amounts in their bids and the City is required to select the lowest qualified bidder with no discretion in awarding the contract.

“Party” means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use. Cal. Govt. Code §84308(a)(1).

“Participant” means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the offices or employees of the City of Livermore, testifies in person before the City, or otherwise acts to influence officers of the City. Cal Govt. Code §84308(a)(2).

DISCLOSURE STATEMENT

The Levine Act requires a Party in a proceeding pending before the City of Livermore that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$500 within the twelve (12) months prior to the City decision. A Participant in such a proceeding may voluntarily report a campaign contribution on this form.

Have you or your company/organization, or any agent on behalf of you or your company/organization, made campaign contributions totaling more than \$500 to any Livermore City Council Member, or to any Member of a Quasi-Judicial Livermore Board or Commission, in the 12 months preceding the anticipated date of any Council or Quasi-Judicial Board or Commission action related to this license, permit, or other use entitlement? Note: Answering yes does not preclude the Livermore City Council or Livermore Quasi-Judicial Boards or Commissions from acting on the license, permit, or other use entitlement. It does, however, preclude the identified Council Member(s) or Board or Commission Member(s) from participating in the actions.

YES: Complete the information below

NO

City Council/Quasi-Judicial City Board/Commission: _____

Council Member(s)/City Board/Commission Member(s): _____

Brief agenda description (e.g., contract, license, permit, use entitlement), including meeting date and agenda item number: _____

VERIFICATION

I have used all reasonable diligence in preparing this Disclosure Statement. I have reviewed this Disclosure Statement and to the best of my knowledge the information contained in this statement is true and complete. I declare under penalty of the laws of the State of California that the foregoing is true and correct.

Signature of Authorized Individual: _____ Date: _____

Name of Authorized Individual (Print): _____

Name of Company/Organization: _____

APPLICATION REFERRAL – STAFF USE ONLY

The attached project plans and application materials are hereby forwarded to you department for review and comment. Your suggestions and applicable requirements/regulations are needed by the date shown below. Please do not return plan sets.

Staff Planner: _____ Primary Application No: _____

Date Sent: _____ Please Return By: _____ Project Review Date: _____

- | | | |
|--|---|--|
| <input type="checkbox"/> Building Division | <input type="checkbox"/> Economic Development – Arts | <input type="checkbox"/> Livermore School District |
| <input type="checkbox"/> Engineering Division – Development | <input type="checkbox"/> Housing & Human Services – Housing | <input type="checkbox"/> Livermore Parks District: |
| <input type="checkbox"/> Engineering Division – Transportation | <input type="checkbox"/> Public Services – Maintenance | <input type="checkbox"/> Livermore Sanitation |
| <input type="checkbox"/> Fire Prevention | <input type="checkbox"/> Historic Preservation | <input type="checkbox"/> Alameda County Zone 7 |
| <input type="checkbox"/> Water Resources Division | <input type="checkbox"/> Airport | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Outside agencies (see attached) | |

Referral Response: Comments attached in Accela No Comments

Name/Department: _____ Date: _____

APPLICATION TYPE – STAFF USE ONLY

Accessory Dwelling Unit	ADU _____	Annexation/Pre-Zoning	ZMA _____	Subdivision	SUB _____
Certificate of Appropriateness	COA _____	Development Agreement	DA _____	<input type="checkbox"/> TPM <input type="checkbox"/> VTPM <input type="checkbox"/> PMW	
*See COA Application		Amendment to DA	DAA _____	<input type="checkbox"/> TTM <input type="checkbox"/> VTTM	
Conditional Use Permit	CUP _____	Development Code Amend.	DCA _____	Map Number: _____	
CUP Modification	CUPM _____	Housing Implementation	HIP _____	SUB Amendment	SUBA _____
Downtown Design Review	DDR _____	<input type="checkbox"/> HIP Amendment	HIPA _____	Temporary Use Permit	TUP _____
DDR Modification	DDRM _____	Lot Line Adjustment	LLA _____	<input type="checkbox"/> Model Home Complex, including sales office/trailer, construction trailer, and home.	
Site Plan Design Review	SPDR _____	Move Permit	MOVE _____	<input type="checkbox"/> Seasonal Sales Lot	
SPDR Modification	SPDRM _____	Out of Area Service Agmt.	OASA _____	<input type="checkbox"/> Non-profit organization	
Tree Removal Permit	TREE _____	Planned Development	PD _____	Zoning Clearance	ZC _____
Variance	VAR _____	<input type="checkbox"/> PD Amendment		Zoning Use Permit	ZUP _____
Variance - Minor	VARM _____	Other _____		*See Large Family Daycare application	

APPLICATION FEES – STAFF USE ONLY

	Base Fee:	\$ _____
Date Received:	Multiple Applications (Less 10% of Base Fee):	\$ _____
Received By:	Environmental Filing Fee:	\$ _____ +50.00 =
Receipt Number:	Total Fees Due:	\$ _____
CEQA:	Total Fees Paid:	\$ _____
	Balance Owed:	\$ _____

SUBMITTAL CHECKLIST – STAFF USE ONLY

Item	Received	Item	Received
Application		Reductions (8½" x 11")	
Development Plans		Electronic copy of Development Plans	
Tentative Tract/Parcel Map		Legal Description	
Plot Plan		Title Report	
Landscape Plans		Geotechnical Report for TTM/PM	
Project Description/Proposal		Scenic Corridor/School Mitigation Info.	
Site Photographs		SLVSP Project Information	
Colors/Materials Board		Environmental Assessment Form	
Project Justification Letter			

Impervious Service Worksheet (for projects with any amount of new or replaced impervious surface)

INTAKE NOTES – STAFF USE ONLY

Planner:

Date:

Notes: