

## Signs

### Wall-mounted, Monument, Free-standing

(All permits are completed via [online permitting](#))

#### Purpose

This handout summarizes the requirements for the installation of new or replacement, wall-mounted, monument or free-standing signs.

This does not include temporary signs, which require separate application to Planning such as banners and grand opening signs.

#### Permits Required

A building permit is required for all sign installations.

All signs require Planning approval prior to Building permit submittal. Please reach out to Planning to verify if project is in Master Sign Program (MSP) area.

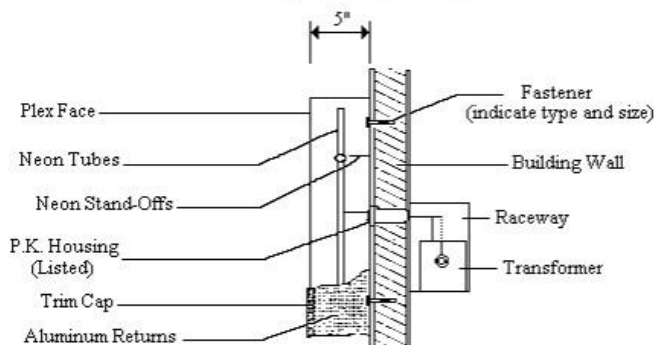
Contact [planning@livermoreca.gov](mailto:planning@livermoreca.gov)

#### Plan Submittal Requirements

Plans include the following items:

- Project address
- Property lines
- Site plan showing sign location: on the building and on site
- Sign dimensions: size of sign and letters, colors, height, material, etc
- Elevations
- Easements (if applicable)
- Plans must be signed by both the property owner and designer who prepared the plans
- Energy forms
- Disconnect required at transformer and on exterior at sign (If applicable)
- Bond all components
- Anchoring details
- U.L. listing (or other approved agency listing) and labeling required on all sign components
- Vendor, voltage and amperage label
- Monument signs require footing construction details
- Monument signs over 4' high require stamped and signed structural calculations
- Wall signs to be anchored to the building structure- not the fascia or other non-structural members

Sample Installation Detail



Letters Mounting Detail (U.L. Listed)

NOT TO SCALE